Planning Committee Information

Committee Charge:
1. Lead the creation and monitoring of the College Strategic Plan
2. Monitor the implementation of campus-wide plans and initiatives as they relate to the College Strategic Plan
3. Oversee the program review validation process
4. Maintain and archive evidence that will support accreditation process and the continuous improvement of institutional effectiveness measures and processes.
5. Make recommendations to College Council and Budget Committee

Committee Composition:
Co-chairs: 1 manager, 1 faculty
Members: 4 faculty (includes co-chair), 4 managers (includes co-chair), 4 classified, 4 student, and ex oficio.
ex oficio: President, Vice-President(s), Academic Senate, Classified Senate President, ASU President, SLO Coordinator
Quorum: 50% filled voting seats + 1 voting member. (i.e. 9 if all voting seats are filled)
Voting: All official members (including chairs, not ex-officio) are voting members; chairs may serve as voting members for their voting constituencies

Current Membership:
Co-Chairs: Dr Mayra Padilla (Institutional Effectiveness Dean), Dr Katie Krolikowski (faculty)
Faculty: Dr Chao Liu, Ben Jahn, Irena Stefanova, *Cile Beatty (new)*
Managers: Rene Sporer, *Kenyetta Tribble (new), John Wade (new),* George Mills
Classified: Vanessa Mercado, Kate Weinstein, Brandy Gibson
Student: *Marissa Espinoza (new)*
ex-officio: Dr Kimberly Rogers (COLLEGE PRESIDENT), Jason Berner (for VPI), Kenyetta Tribble (VPSS), Arzu Smith (VPBAS), Dr Gabriela Segade (ASC), Brandy Gibson (CS), Kevin Ruano Hernandez (ASU), Brandy Gibson (SLO), *Jennifer Reynoso (Notetaker)*

Link to: CCC Committees Page

Agenda Items

	Item	Facilitator(s)	Time	Reference Documents	Outcome
1	Welcome, identify voting members, voting guidelines, and minute taker	Mayra	5 min	Current membership	Discussion
2	Public Comment	Mayra	20 min	n/a	Active listening
3	Approval of agenda	Katie	2 min	September 16 agenda	Action: Agenda modified/approved
4	Approve minutes	Katie, Mayra,	6 min	Nov 2021, Dec 2021, Feb 2022, March 2022, May 6 2022, May 13 2022	Result: Minutes approved
5	College council monthly report	Mayra / Katie	5 min	Co-chairs share information from college council with committee	Result: committee informed.
6	Change charge (meeting time)	Mayra	5 min	Proposal to change committee charge language to match "big 4" scheduling language.	Action: Proposal approved
7	Preview of October Agenda	Katie/ Mayra	5 min	Draft agenda for October 7 meeting reviewed	Result: Committee informed
8	Program review validation: 2022-23 cycle. Status report and validation team agreement	Katie	15 min	Current program review process summarized. Validation team membership and process discussed and finalized.	Result: Committee informed. **Agreement** about timeline and commitment to process.
9	SEMP monitoring: ESM 8-week project report	Mayra	10 min	Update and discussion of ESM work in process.	Result: Committee informed and provides input for ESM team
10	Monitor campus plans: Equity plan update	Mayra	10 min	Equity plan process and timeline explained	Result: Committee informed and provides input for Equity Plan team
11	Program review re-design project	Katie, Mayra	25 min	Timeline and workgroup discussed and revised as needed. Update on clarifying college structures and data sources. Update on workgroup progress (focus group stage)	Result: Committee informed and provides input for workgroup. Preparation for October 7 "deep dive" begins
12	Closing comments & review of next meeting date	Katie, Mayra	2 min	Oct 7, 2022 Confirm New Time 1-3pm	Committee informed